

BUILDING SERVICES DEPARTMENT

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Subject: Encroachment permits with irrigation permits

Anytime a contractor/homeowner is applying for an irrigation permit AFTER the house has a CO or TCO then there will be a \$50 charge for an encroachment permit. Working in the swale, crossing the sidewalk and working in the area between the curb and sidewalk or working at a stub in the meter box (**unless** the stub is at the house and they are **not** connecting to the water meter that is in the public right-of-way) all will require a \$50 encroachment permit. Any work in the public right-of-way requires an encroachment permit. It is the responsibility of the contractor/owner pulling the irrigation permit to know whether work is taking place in the public right-of-way.

Failure to pull the required encroachment permit may result in a stop work and/or additional fees.