



# City of Coeur d'Alene Commercial Permit Application

Job Address: N S E W \_\_\_\_\_ ST AVE DR RD PL LN CR CT WY LP

Describe Work to be done \_\_\_\_\_

\_\_\_\_\_ Project Valuation (not including land cost) \$ \_\_\_\_\_

Legal Description: ☐ See Attached / or \_\_\_\_\_

Owner/Tenant: \_\_\_\_\_ Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ E-mail \_\_\_\_\_

Architect / Engineer: \_\_\_\_\_ Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ E-mail \_\_\_\_\_

Contractor: \_\_\_\_\_ Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ E-mail \_\_\_\_\_

Idaho State Contractor's Registration Number \_\_\_\_\_ Expiration \_\_\_\_\_

Structural Engineer: \_\_\_\_\_ Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ E-mail \_\_\_\_\_

Site Architect / Engineer: \_\_\_\_\_ Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ E-mail \_\_\_\_\_

I understand that separate electrical, plumbing and mechanical permits are required. I understand that it is a violation of the International Codes adopted by the City of Coeur d'Alene for any person, firm, or corporation to use or occupy any building or structure, or cause or permit the same to be done before it passes ALL required inspections and prior to the issuance of a Certificate of Occupancy (C.O.) If any items required for the issuance of a C.O. cannot be completed in a timely manner, the signing party shall enter into an agreement with the City specifying a time certain for completion of the project and providing security therefor. I understand that this permit becomes null and void if the authorized work is not commenced within, or is suspended for 180 days. I understand that the granting of this permit does not give authority to violate provisions of any state or local law regarding construction and that governing ordinances will be obeyed.

NOTE: The State Department of Environmental Quality (DEQ) has review authority on expansions to public water, sewer, and storm water systems, i.e. lift stations, booster stations, water storage facilities, and above ground treatment facilities. Please contact DEQ if you have any questions regarding these projects and DEQ's processes at 2110 N Ironwood Parkway Coeur d'Alene, ID 83814. (208) 769-1422.

\_\_\_\_\_  
Owner / Authorized Agent

\_\_\_\_\_  
Date



## CITY OF COEUR D'ALENE Mechanical Permit Application

**Job Address:** \_\_\_\_\_

**Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Mech Contractor:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Lic. #** \_\_\_\_\_ **Exp Date** \_\_\_\_\_

**Fax:** \_\_\_\_\_ **E-Mail** \_\_\_\_\_

**Use of building:** ☐ Commercial ☐ Residential

**Describe work:**


**Special Conditions:**


**Signature:** \_\_\_\_\_

**Approved by :** \_\_\_\_\_

**Date :** \_\_\_\_\_

Description of Item	# of items	Fee	Totals
Processing Fee	1	\$ 35	\$ 35
Air Handler < 10,000 CFM		x 12	
Air Handler > 10,000 CFM		x 20	
Ductwork (Separate System)		x 8	
Boiler/Refrig > 1750M BTU		x 98	
Boiler/Refrig 1,001-1750M BTU		x 59	
Boiler/Refrig 100-500M BTU		x 29	
Boiler/Refrig 1-100M BTU		x 16	
Boiler/Refrig 501-1000M BTU		x 40	
Clothes Dryer		x 16	
Electric Furnace		x 16	
Evaporative Coolers		x 12	
Gas Equipment < 100,000 BTU		x 16	
Gas Equipment > 100,000 BTU		x 20	
Gas Log		x 16	
Gas Piping (each outlet)		x 2	
Gas Water Heater		x 16	
Heat Pump & A/C > 50 tons		x 98	
Heat Pump & A/C 0-3 tons		x 16	
Heat Pump & A/C 15-30 tons		x 40	
Heat Pump & A/C 30-50 tons		x 59	
Heat Pump & A/C 3-15 tons		x 29	
Miscellaneous (not covered elsewhere)		x 26	
Mobile Home Gas Hook-up		x 16	
Gas Range		x 16	
Type I Hood (per 12' or portion thereof)		x 12	
Type II Hood (Typical Residential)		x 12	
VAV Units/Duct Heater		x 8	
Used Appliance < 400,000 BTU		x 75	
Used Appliance > 400,000 BTU		x 125	
Ventilating Fans		x 8	
Woodstove/Insert		x 20	

**PERMIT FEE \$**

# **NOTICE TO NEW OR CONTINUING NON-RESIDENTIAL SERVICE APPLICANTS FOR CONNECTION TO CITY'S SANITARY SEWER**

In compliance with the United States Environmental Protection Agency (EPA), the City of Coeur d'Alene has established, by Ordinance #1773, an industrial wastewater pretreatment program. Since the inception of this program in 1983 the City has undertaken a major effort to inspect each of the non-residential users, obtained data, then classified each of the facilities for purposes of issuing permits and for conducting compliance monitoring and inspections. This is done to ensure protection of the City's Wastewater Treatment Plant, allow for the safe disposal of its sludge, and protect water quality.

You are required to notify the City, in person or by phone, 90 days prior to the introduction of new wastewater pollutants, changes in manufacturing operations or any substantial change in the volume or characteristics of the wastewater being introduced into the POTW from the permittee's industrial processes, including the listed or characteristic hazardous wastes for which the permittee has submitted the initial notification under 40 CFR 403.12(p). Formal written notification shall be made at least ten (10) days prior to such introduction and the permittee shall obtain approval from the City to do so.

Whenever the EPA publishes new RCRA rules identifying additional hazardous wastes or new characteristics of hazardous wastes, you must notify the City, EPA RCRA Director and State Hazardous Wastes Director if any of these wastes are discharged to the City's treatment system. The notification must occur within 90 days of the effective date of the published regulation.

**The following must be completed and signed by the business owner/officer:**

BUSINESS NAME: \_\_\_\_\_

BUSINESS STREET ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

BUSINESS OWNER/OFFICER: \_\_\_\_\_

TITLE: \_\_\_\_\_

PHONE: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

NATURE OF BUSINESS: \_\_\_\_\_

A. Do you or will you discharge process wastewater (other than domestic waste from bathrooms, toilets) to the City sewer system? Yes \_\_\_\_\_ Type of discharge \_\_\_\_\_  
No \_\_\_\_\_

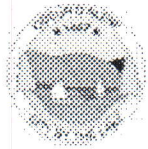
B. Do you store any chemicals in such a way that if an accidental spill occurred they could enter the City's sewer system via a floor drain? Yes \_\_\_\_\_ No. \_\_\_\_\_

If you answered **YES** to either question above, you will be contacted by the City's Pretreatment Coordinator for additional information.

***"I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine(s) and imprisonment for knowing violations." (Federal Code: 40 CFR 403.6(a)(2)(ii))***

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Signature (business owner/officer): \_\_\_\_\_ Title: \_\_\_\_\_



SAVE

## City of Coeur d'Alene Water Service Form

Date: \_\_\_\_\_ Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Contact Person (filling out form): \_\_\_\_\_ Phone: \_\_\_\_\_

How many new water services are planned for this project: \_\_\_\_\_

Who will install services(s): ☐ Contractor ☐ City of Coeur d'Alene Water DepartmentAre any water services being abandoned for this project? ☐ Yes ☐ No

If yes, specify quantity, meter size(s), and location(s)

Please circle the size of the service line and meter and indicate approximate location on the project. If additional meters are being installed, please include the appropriate information by attaching additional sheets.

**Domestic Service #1**Line Size: ☐ 1" ☐ 2" ☐ 4"Meter Size: ☐ 3/4" ☐ 1" ☐ 1 1/2" ☐ 2" ☐ 3" ☐ 4"

Approximate meter location \_\_\_\_\_

**Domestic Service #2**Line Size: ☐ 1" ☐ 2" ☐ 4"Meter Size: ☐ 3/4" ☐ 1" ☐ 1 1/2" ☐ 2" ☐ 3" ☐ 4"

Approximate meter location \_\_\_\_\_

**Irrigation Service**Line Size: ☐ 1" ☐ 2" ☐ 4"Meter Size: ☐ 3/4" ☐ 1" ☐ 1 1/2" ☐ 2" ☐ 3" ☐ 4"

Approximate meter location \_\_\_\_\_

**Fire Line**Line Size: ☐ 4" ☐ 6" ☐ 8"

Approximate location: \_\_\_\_\_

Fire System Type: Water ☐ Dry ☐ Antifreeze ☐ NOTE: Plans must be submitted to Water Dept.**Fire Hydrants being added for this project:**Quantity: ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Approximate locations \_\_\_\_\_

This form must be included with building permit application. Also, location(s) of service(s) must be shown on the plans. Permit will not be approved without this information.

revised 9/17/09